

# HERITAGE ACADEMY PTO

Minutes of Board Meeting

January 17, 2017

7:00 pm in Room 1

**Attendance:** Board Members: Earl Taylor, Raymond Jones, Ann Price, Bonnie Gardner, Ingelise Pang, Kim Wilson, Melissa Farr, Amy Nyman, Anson Jack, Dawnell McLaws, Colette Hansen, Teachers: Lisa Hatch, Eric Jewell, Cyndee Hendrix, Melanie Hale Staff: Lindsey Crosland Parents: Dixie Marshall Students: Evan Nyman, Analise Jones

## Call to Order:

Welcome and Introductions:

Adoption of Agenda: Bonnie G. made a motion to adjust the agenda to move staff member, Lindsey Crosland's presentation to 7:30 before committee reports because of her time constraints. Ann P. seconded the motion. All approved the change.

Approval of Minutes: Minutes of our last meeting held Nov. 15, 2016 were approved.

## Administrative Comments: Mr. Taylor

\*This month Heritage will receive the formal accreditation by the board.

\*The Fine Arts retreat starts tomorrow.

## Officers' Reports:

Treasurer's Report: Ingelise Pang

\* No changes to the budget or account balance since last meeting

Communications: Kim Wilson

\*Nothing to report. She is willing to provide communication to the parents if anyone needs it.

## Unfinished & New Business:

Form election nominating committee

\* A nominating committee of three people needs to be formed to recruit and present new people for the board. One person on the committee is nominated by Mr. Taylor, one is nominated by the PTO president, Raymond Jones and one is nominated by the board. Raymond asked if anyone would like to volunteer to be on the committee. Bonnie G. volunteered. A motion was made by Colette H. to nominate Bonnie, Ingelise seconded the motion. The board voted unanimously to appoint Bonnie G. to the committee. Mr. Taylor and Raymond will nominate someone by next meeting.

PTO Dues (Proposed increase to \$30)

\*The discussion that was started in November about raising the PTO dues from \$20 to \$30 was brought up again. Points that were covered:

\*Do we need the extra funds?

\*Will it be a financial strain on families at Heritage?

\*50% of the families have paid the PTO dues this year, worse percentage than past years.

\* Mrs Hendrix noted there will always be those people who won't pay.

\*Mr. Taylor suggested that he and his staff will try to come up with a new strategy to make

PTO payments a more prominent part of registration and fee payment.

- Kim W. withdrew the motion to increase PTO dues to \$30.
- It was unanimously agreed to not increase the PTO dues for next year.
- Ann P. commented that the administration and the PTO board should work their hardest to pull in more dues and that even though this was the decision for this year, that depending how it goes next year, the issue can always be brought up again. And in the meantime all hands on deck trying to generate dues.

#### School Gift

- PTO has approximately \$1000 for a school gift.
- It was suggested that we all brainstorm for ideas and invite departments to submit suggestions for needed equipment

#### Parent and Teacher Comments:

Enrollment/Retention - Lindsey Crosland

- Lindsey showed the board a video *Understanding the Job*.
- link to video : <https://youtu.be/f84LymEs67Y>

She related this question to Heritage Academy.

- "What job are you hiring us to do?"
- She gave everyone a parent survey to fill out
- One of the questions was what made you choose Heritage over other schools

#### Committee Updates:

Academics: Colette Hansen

- \*Spelling Bee was held today. Sofia Montano was the winner.
- \*Only 6 students participated, much less than previous years
- \*Suggestions to get more participants included having more recognition for winners, teachers could have practice bees in their classrooms. It might be nice to have a bee with all three Heritage campuses.
- \* Mr. Burrell needs help (from parents) for an upcoming robotics meet on Jan. 28.

Fine Arts: Amy Nyman & Kim Wilson

- \*Sign-up Genius is up the musical – Les Miserable. This is for parents with students in the musical to give 4 hours in either stage craft, costumes, etc.
- Mr. Helmbold wants an adult to be head ushers.
- Fine Arts Retreat starts tomorrow.
- March is the orchestra & choir tour.

Sports: Dawnell McLaws

- She has been in touch with the coaches.
- Soft ball – looking for a volunteer mom, baseball is has enough help.
- Basketball - Junior High is looking for help, Senior High is has enough help.
- Soccer - Has the needed volunteer help

Membership: Ann Price

- \* New carpool list came out this week.

- \*We have had good attendance by parents and teachers this year at PTO meetings.

Family Service Activity: Lance Johnson

- \*Time slots are up on Sign-Up Genius for Service Project at Special Olympics.

- \*It was suggested that we take pictures at the event.

Teacher & Staff Appreciation: Melissa Farr

- \*She and Amy N. handed out homemade Christmas cards with \$25 enclosed to each of the faculty and staff at Christmas time. The cards were made with designs created by art students.

Parent Cyber-Committee: Ann Price

- \*Mr. Bear has written up a document concerning cyber safety with the help of Mr. Tibbetts .

- \*Now they are waiting for 2 parents on the committee to read and approve it.

- \*They will bring the document to the next PTO meeting.

Parent Teacher Comments:

Mr. Jewell - commented that if the board wants to give supplies as teacher appreciation gifts, he could use big bottles of hand sanitizer.

**Adjournment: 8:25 pm**

Next Meeting: February 21 at 7:00 pm